

In the name of God

AL-HIKMAH JOURNAL

CONSTITUTION

Introduction

Publishing an English journal on specialized domains and scientific activities covered by the Institute for Islamic Culture and Thought is considered a big step toward achieving the goals of the Institute, especially its international goals. Now, after a decade of activity, the Institute has made good progresses and got such dynamism to employ the outcomes of its scientific activities and products for an active scientific-thought presence all over Islam and West worlds. It is evident that the interaction between internal and external scholars and thinkers with members of the Academic Board of the Institute helps in achieving this. Utilizing major scientific languages of the world is an effective tool in this interaction. This Journal aims to use the said factors in order to expand the religious thought and Iranian modern thinking all over the world, to provide a ground for thought interactions of the internal and external scholars, and also to provide a suitable ground for theorizing, innovation and scholarly criticism in Iran.

Chapter One: General Points

Article 1 - Name of the Journal: Al-Hikmah

Article 2 - Subject: philosophical and theosophical subjects, especially philosophy, epistemology, logic, divinity, theology, ethics, mysticism, Muslim scholastic philosophy, and Quran research

Article 3 - Addressee: elites, experts, internal and external university professors and students

Article 4 - Publishing Intervals: At the beginning, it is a two-quarterly journal, but special issues may be published if necessary. It must be mentioned that, after four successful publications, the Journal will change to be a quarterly Journal.

Article 5 - Language of the Journal: English, mainly

Article 6 - Size of the Journal: demy octavo (14×21 cm)

Article 7 - Circulation: 200

Chapter Two: Objectives, Policies, and Organization

Article 8 - Basic Objectives of the Journal

- 1- Scholarly critiquing scientific schools and issues
- 2- Providing a ground for scientific theorizing and innovation in Iran

- 3- Creating self-confidence in the scientific environment and among elites of Iran
- 4- Developing positive two-way thought interactions between Iranian and Western scholars
- 5- Developing the scientific-thought presence of Iran in the Islam and West world
- 6- Providing a ground for the interaction of universal thoughts and opinions
- 7- Developing appropriate environments to attract external talents
- 8- Presenting the actual and potential capacities of religious thought in social and theoretical systematizing
- 9- Answering to contemporary fundamental questions based on religious, historical, and cultural heritages of Islam world
- 10- Presenting internal articles in terms of universal standards, applying appropriate editing instructions of foreign articles, both to the literature and content of articles, appropriate to the culture of the target addressee

Article 9 - Policies and Strategies of the Journal

- 1- Creating a pure scholarly environment far from any politicization and tribal confrontation in the analysis and criticism of opinions
- 2- Covering new issues and avoiding old ones
- 3- Contributing to the production of articles in living scientific languages of the world and avoiding translation of articles unless under extremely special conditions
- 4- Paying attention to the current literatures in the specialized fields covered by the Journal
- 5- Paying most attention to innovating and school-making scientific flows and thoughts
- 6- Going to details and avoiding generalities
- 7- Suggesting practical appropriate approaches to solve scientific specialized problems of each field
- 8- Developing comparative studies in specialized fields of the Journal

Article 10 - Directing Body and Organization of the Journal

- 1- Proprietor: Institute for Islamic Culture and Thought
- 2- Director-in-charge: Head of the Institute for Islamic Culture and Thought
- 3- Editor-in-chief:

- 4- Assistant Manager: A person familiar with the specialized issues covered by the Journal, with full command of some foreign languages, suggested by the Editor-in-chief, appointed by the Editorial Board
- 5- Editor-in-chief Board: The Editor-in-chief Board is in charge of planning the Journal. This board consists of fixed members (Director-in-charge, Editor-in-chief, Head of Philosophy Department, and Head of Epistemology Department) and non-fixed members (three internal leading authorities on the specialized fields covered by the Journal). The Editor-in-chief Board meets once every month.
- 6- Editorial Board: This board consists of non-fixed and foreign members including the President, Editor-in-chief, Assistant Manager, five internal and at least seven external leading authorities on the specialized fields covered by the Journal

Note 1: the Editorial Board of the Journal is international. Meetings of the board are held electronically and agendas and approvals are sent to members to give specialized comment on.

Note 2: The Editorial Board is headed by the Director-in-charge of the Journal, and in his absence, by the Editor-in-chief who also acts as the secretary of the Board. The meetings of the Editorial Board will be announced in session when attended by two-third of the members and approvals thereof will be binding on the Director-in-charge and the Editor-in-chief.

Note 3: Meetings of the Editorial Board will be held once a month. Extraordinary meetings will be held, if necessary.

Note 4: Fixed and non-fixed members will be added to the Editorial Board upon the suggestion of the Director-in-charge or Editor-in-chief of the Journal, under approval of the Editorial Board.

Article 11 – Qualifications of the Members of the Editorial Board

- 1- Members of the Editorial Board will be elected from among professors, researchers, and well-known leading authorities on the specialized fields covered by the Journal.
- 2- Members of the Editorial Board shall enjoy accepted university or seminary scientific ranks. Further, they shall have high rank international scientific articles and books in their resumes.

Article 12 – Tasks and Duties of the Editorial Board

- 1- Analyzing and updating the policies and strategies of the Journal
- 2- Determining the logical structure of the discussions of the Journal and approving general scopes to give priority to
- 3- Analyzing and approving topics of articles

- 4- Evaluating and assigning authors of articles and translators (if needed)
- 5- Examining and giving expert opinions on articles
- 6- Contributing to the qualitative development of the Journal and to activating and upgrading it

Note 1: Members of the Board are bound to regularly and actively attend the meetings, with prior expert study and expertise.

Note 2: Any article presented to the Journal should be examined and analyzed by two members of the Editorial Board who are specialized on the subject of the intended article. The expert views and opinions of these two members will be forwarded to the meeting of the Editorial Board and the Board will make a final decision on the article.

- 7- Deciding on and approving the increase or decrease of the members of the Board

Article 13 – Tasks and Duties of the Editor-in-chief

- 1- Providing and compiling modern policies and strategies for the Journal and suggesting them to the Editorial Board
- 2- Planning and following up all affairs related to the contents of the Journal
- 3- Compiling the logical structure of discussions, general scopes, and titles of articles and suggesting them to the Editorial Board
- 4- Finding qualified researchers, authors, and translators (if needed) for ordering them articles
- 5- Primarily examining articles offered to the Journal, referring them to examiners, and presenting to the Editorial Board
- 6- Finding content and form editors for articles presented to the Journal (if needed)
- 7- Suggesting the addition of new members to the Editorial Board
- 8- Compiling and proposing the annual budget needed for the publication of the Journal and presenting it to the Director-in-charge for legal formalities

Article 14 – Tasks and Duties of the Editor-in-chief Board

- 1- Making immediate decisions on all form and content affairs of the Journal (given the fact that it is not possible to have quick access to the foreign members of the Editorial Board)
- 2- Programming and following up content affairs of each issue of the Journal in details, under coordination with the Editor-in-chief
- 3- Compiling and suggesting scopes and titles of the articles of each issue
- 4- Finding and suggesting qualified authors and researchers

- 5- Primarily examining articles offered to the Journal and presenting the results to the Editor-in-chief

Article 15 – Tasks and Duties of the Assistant Manager

- 1- Following up orders and obtaining articles from authors, examiners, and translators (if needed)
- 2- Compiling programs and agendas of the Editorial Board under consultation with the Editor-in-chief
- 3- Compiling agendas and notifying and following up approvals and presenting reports on the performance of the Editorial Board
- 4- Registering and archiving all and any correspondence related to the Journal
- 5- Providing scientific resources and documents for researchers, examiners, and members of the Editorial Board
- 6- Following up affairs related to preparing, producing, distributing, and publicizing of the Journal under cooperation and coordination with related sections of the Institute or colleague centers
- 7- Following up the presentation of each issue of the Journal on the website of the Journal on an upgraded basis

Chapter 3 – Sections of each Issue of the Journal

Article 16 – Parts of each Issue

- 1- The Editorial
- 2- Dialogue or Roundtable
- 3- Survey
- 4- Articles
- 5- Introduction and Criticism of Books
- 6- Scientific News and Events

Article 17 – Volume of each Issue

Each issue of the Journal will be 50 to 60 pages, including the Editorial, 1 to 3 pages, Dialogue or Roundtable, 5 to 7 pages, Survey, 10 pages, Articles, 30 to 40 pages (each article at most 6 to 7 pages including diagrams, etc, 5 pages allocated to the body of the article), Introduction and Criticism of Books, 5 to 7 pages, and Scientific News and Events, 4 to 5 pages.

Chapter 4 – Financial Affairs

Article 18 – The Journal will be financed through the following resources:

- 1- Credits allocated by the Institute for Islamic Culture and Thought
- 2- Cash and kind contributions of real and legal persons, as gift or under any other title
- 3- Income from the sale of the Journal
- 4- Income from the introduction of cultural products within the objectives and policies of the Journal

Article 19 – Proposal of Budget

The Assistant Manager will compile the annual program and budget of the Journal at the beginning of each fiscal year under consultation with the Editor-in-charge, and once the budget plan is approved by the Director-in-charge, it will be referred to Resources and Organization Council for necessary measures.

Note: The fiscal year of the Journal will start on the 21st of March of each year, except for the first year, and will end on the 20th of March of the following year.

Article 20 – Financial documents, checks, and negotiable papers of the Journal will be drawn up and signed based on the internal regulations of the Institute.

Article 21 – If needed, the Director-in-charge or the Editor-in-chief can act as the signatory of the Journal, once related authorities are vested in them. However, any such case is subject to the approval of the Resources and Organization Council of the Institute.

Chapter 5 – Dissolution

Article 22 – In case the Journal is dissolved, related financial settlements will be made in compliance with internal regulations of the Institute for Islamic Culture and Thought.

Article 23 – In case the Journal is dissolved, all and any movable and immovable properties of the Journal will be transferred to the Institute.

Article 24 – This Constitution is drawn up in one introduction, five chapters, twenty four articles, and eight notes, approved by the Research Council / Head of the Institute for Islamic Culture and Thought on this -----.